

I hereby certify that the following agenda was posted at least 72 hours prior to the time of the meeting so noticed below at 24251 Los Alisos Boulevard, Lake Forest, California.



DENNIS P. CAFFERTY, Secretary
of the El Toro Water District and
the Board of Directors thereof



AGENDA

EL TORO WATER DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS

**September 25, 2025
7:30 a.m.**

**BOARDROOM, DISTRICT OFFICE
24251 LOS ALISOS BLVD., LAKE FOREST, CA 92630**

This meeting will be held in person. As a convenience for the public, the meeting may also be accessed by Zoom and will be available by either computer or telephone audio as indicated below. Because this is an in-person meeting and the virtual component is not required, but rather is being offered as a convenience, if there are any technical issues during the meeting, this meeting will continue and will not be suspended.

Members of the public who wish to comment on any item within the jurisdiction of the District or on any item on the agenda, may attend the meeting in person at the District's office or may observe and address the Meeting by joining at this link:

<https://us02web.zoom.us/j/86041278814> (Meeting ID: 860 4127 8814).

Members of the public who wish only to listen to the telephonic meeting may dial in at the following numbers (669) 900-6833 or (346) 248-7799 with the same Meeting ID noted above. Please be advised the Meeting is being recorded.

CALL MEETING TO ORDER – President Gaskins

PLEDGE OF ALLEGIANCE – Director Monin

ROLL CALL (Determination of a Quorum)

ORAL COMMUNICATIONS/PUBLIC COMMENTS

Members of the public may address the Board at this time or they may reserve this opportunity with regard to an item on the agenda, until said item is discussed by the Board. Comments on other items will be heard at the time set aside for "COMMENTS REGARDING NON-AGENDA ITEMS." The public may identify themselves when called on and limit their comments to three minutes.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action to agendize items which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present, or, if less than two-thirds of the Board members are present, a unanimous vote of those members present.)

1. Consider Board Member's Request for Remote Participation (AB 2449)

2. Presentation of Awards, Recognitions, Certifications and Introductions

Mr. Cafferty will recognize and congratulate Vu Chu, Water Resources Supervisor, for obtaining his Master's Degree in Public Administration.

Mr. Cafferty will recognize and congratulate Eric Nguyen, Laboratory Technician II, for obtaining his Master's Degree in Environmental Engineering Systems (Water).

Mr. Cafferty will recognize and congratulate Ray Llada, Electrical Instrumentation Technician II, for obtaining his Bachelor's Degree in Electronics Engineering Technology.

3. Other Post Employment Benefits (OPEB) Update

(Reference Material Included)

Staff and representatives from Foster and Foster Inc. will review and comment on the updated actuarial analysis of the OPEB liability associated with the District's Retiree Healthcare Plan for the fiscal year ended on June 30, 2025.

4. Consent Calendar

(All matters under the Consent Calendar will be approved by one motion unless a Board member or a member of the public requests separate action or discussion on a specific item)

- a. Consider approving the minutes of the August 28, 2025 Board meeting
- b. Consider approving Vice President Freshley and President Gaskins to attend the ACWA JPIA Meeting on December 1 with approved travel accommodations from November 30 - December 1.
- c. Consider approving President Gaskins, Vice President Freshley, Director Havens and Director McClean to attend the ACWA Fall Conference from December 2-4 with approved travel accommodations from December 1-4.

Recommended Action: The Board will consider approving the above Consent Calendar.

5. **Director Reports for Meetings Attended** (Oral Report)
6. **ETWD's Waste Discharge Pretreatment and Source Control Program Ordinance 2025-3** (Reference Material Included)

Staff will review and comment on the necessity and process to replace the District's Waste Discharge Pretreatment and Source Control Program Ordinance 2020-1 with Pretreatment Ordinance No. 2025-3.

OPEN PUBLIC HEARING

7. **Public Hearing Regarding Adoption of ETWD's Waste Discharge Pretreatment and Source Control Program Ordinance 2025-3**

At this time the Board will conduct a Public Hearing to receive and consider public comments regarding adoption of ETWD's Waste Discharge Pretreatment and Source Control Program Ordinance 2025-3.

PUBLIC COMMENT

The Public will be invited to comment on ETWD's Waste Discharge Pretreatment and Source Control Program Ordinance 2025-3.

CLOSE PUBLIC HEARING

The Board President will close the Public Hearing at this time.

REGULAR SESSION

8. **Resolution No. 25-9-1 Adopting ETWD's Waste Discharge Pretreatment and Source Control Program Ordinance 2025-3** (Reference Material Included)

The Board will review Resolution No. 25-9-1 and consider taking action on same.

Recommended Action: Staff recommend the Board of Directors adopt Resolution No. 25-9-1 which adopts ETWD's Wastewater Discharge Pretreatment and Source Control Program Ordinance 2025-3 effective September 25, 2025.

RESOLUTION NO. 25-9-1
RESOLUTION OF THE BOARD OF DIRECTORS
OF THE EL TORO WATER DISTRICT
ADOPTING ETWD'S WASTE DISCHARGE
PRETREATMENT AND SOURCE CONTROL
PROGRAM ORDINANCE NO. 2025-3
WHICH REPLACES EL TORO WATER DISTRICT'S
PRETREATMENT ORDINANCE NO. 2020-1
IN IT'S ENTIRETY

GENERAL MANAGER ACTION ITEMS

9. **Resolution No. 25-9-2 Approving the Updated ETWD Sewer System Management Plan** (Reference Material Included)

Staff will review and comment on the update of the District's Sewer System Management Plan to comply with the Statewide General Waste Discharge Requirements for Sanitary Sewer Systems as prescribed in the State Water Resources Control Board Order No. 2022-0103-DWQ.

Recommended Action: Staff recommend that the Board of Directors adopt Resolution No. 25-9-2 which approves the updated El Toro Water District Sewer System Management Plan consistent with State Water Resources Control Board Order No. 2022-0103-DWQ. Staff further recommend that the Board of Directors receive and file the SSMP document.

RESOLUTION NO. 25-9-2
RESOLUTION OF THE BOARD OF DIRECTORS
OF THE EL TORO WATER DISTRICT
APPROVING THE UPDATED EL TORO WATER DISTRICT
SEWER SYSTEM MANAGEMENT PLAN (SSMP)
AS PRESCRIBED IN
SWRCB ORDER NO. 2022-0103-DWQ

10. **WEROC Mobile Command Vehicle Shared Facilities Agreement**
(Reference Material Included)

Staff will review and comment on the Shared Facilities Agreement that authorizes WEROC to store the WEROC Mobile Command Vehicle at the District's Main Office campus yard.

Recommended Action: Staff recommends the Board of Directors authorize the General Manager to execute the WEROC Mobile Command Vehicle Shared Facilities Agreement.

GENERAL MANAGER INFORMATION ITEMS

11. **Strategic Plan Status Report** (Reference Material Included)

Staff will review and comment on the Strategic Plan Status Report.

12. **General Manager's Monthly Report** (Reference Material Included)

Staff will review and comment on the General Manager's Monthly Report.

13. **Legislative Reports** (Reference Material Included)
Staff and General Counsel will review and comment on the Legislative reports.
14. **Public Education and Outreach Report** (Reference Material Included)
Staff will review and comment on the Public Education and Outreach report.
15. **Water Use Efficiency Report** (Reference Material Included)
Staff will review and comment on the Water Use Efficiency Report.
16. **SOCWA Report** (Reference Material Included)
 - a. SOCWA Board Meeting – September 4, 2025
 - b. SOCWA Engineering Committee Meeting – September 11, 2025
 - c. SOCWA Finance Committee Meeting – September 16, 2025
 - d. SOCWA Executive Committee Meeting – September 23, 2025
17. **Municipal Water District of Orange County (MWDOC) Report** (Reference Material Included)
 - a. MWDOC Planning/Operations Meeting – September 2, 2025
 - b. MWDOC MET Directors Workshop – September 3, 2025
 - c. MWDOC Admin/Finance Meeting – September 10, 2025
 - d. MWDOC Board Meeting – September 17, 2025
18. **Local Agency Formation Commission Report** (Reference Material Included)
Report on the September 17, 2025 LAFCO meeting.
19. **ISDOC Meetings Report** (Reference Material Included)
Report on the September 2, 2025 ISDOC Executive Committee meeting.

COMMITTEE AND GENERAL INFORMATION

20. **Dates to Remember for September/October** (Reference Material Included)

COMMENTS REGARDING NON-AGENDA ITEMS

ATTORNEY REPORT

REGULAR SESSION REPORT

ADJOURNMENT

The agenda material for this meeting is available to the public at the District's Administrative Office, which is located at 24251 Los Alisos Blvd., Lake Forest, CA. 92630. If any additional material related to an open session agenda item is distributed to all or a majority of the board of directors after this agenda is posted, such material will be made available for immediate public inspection at the same location.

Request for Disability-Related Modifications or Accommodations

If you require any disability-related accommodation, including auxiliary aids or services, in order to participate in this public meeting, please telephone the District's Recording Secretary, Marisol Melendez at (949) 837-7050, extension 225 at least forty-eight (48) hours prior to said meeting. If you prefer, your request may be submitted in writing to El Toro Water District, P.O. Box 4000, Laguna Hills, California 92654, Attention: Marisol Melendez.